



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**CORDILLERA ADMINISTRATIVE REGION**

BSU Compound, Km.6, La Trinidad, Benguet  
Telefax (074) 422-2214/ 422-0979  
[www.car.dost.gov.ph](http://www.car.dost.gov.ph)



## INVITATION TO APPLY FOR ELIGIBILITY AND TO BID (IAEB)

The Department of Science and Technology (DOST-CAR), through its Bids and Awards Committee (BAC), invites Consultancy or Technical Service Providers registered with SEC/CDA/DTI to apply for the eligibility and if found eligible, to bid for the hereunder contract:

**Name of Project :** Provision of Manufacturing Productivity Extension Program (MPEX) Consultancy Service

**Brief Description :** Qualification of highly technical service provider that will conceptualize or design strategies based on MPEX framework and to provide consultancy services to MPEX beneficiaries.

**Location :** Ifugao

**Contract Duration :** Four (4) months

**Approved Budget for the Contract (ABC) :** Php 350,000. 00

Prospective bidders should possess a valid registration certificate from SEC/CDA/DTI, have completed a similar project in the last 5 years, with a value of at least 50% of the approved budget for the contract and have key personnel with experience and materials available for the execution of the contract. The BAC together with the Screening committee shall use non-discretionary pass/fail criteria in the Eligibility Check/Screening as well as in the Preliminary Examination of Bids. The BAC will conduct post qualification of the Lowest Calculated Bid.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulation (IRR).

The schedule of BAC activities is as follows:

BAC Activities	Schedule
1. Submission of Letter of Intent (LOI)	February 3, 2017 (9:00 am – 5:00 pm) DOST-CAR, BSU Compound, La Trinidad, Benguet
2. Issuance of Eligibility Checklist/Sample Forms	February 3, 2017 (9:00 am – 5:00 pm)/ Upon submission of Letter of Intent (LOI), DOST-CAR, BSU Compound, La Trinidad, Benguet
3. Deadline for Submission of Eligibility Requirements	February 16, 2017 (9:00 am – 5:00 pm) DOST-CAR, BSU Compound, La Trinidad, Benguet
4. Eligibility Check	February 16, 2017 (9:00 am – 5:00 pm) DOST-CAR, BSU Compound, La Trinidad, Benguet
5. Notice of Eligibility/Non-Eligibility	February 20, 2017
6. Issuance of Bid Documents to Eligible Bidders	February 21-28, 2017 (9:00 am – 5:00 pm) DOST-CAR, BSU Compound, La Trinidad, Benguet
7. Pre-bid Conference with Eligible Bidders	March 2, 2017 (9:00 am) DOST-CAR, BSU Compound, La Trinidad, Benguet
8. Release of Supplemental/Bid Bulletin	March 9, 2017
9. Deadline for Submission of Bids (Technical and Financial Proposals)	March 15, 2017 (9:00 am) DOST-CAR, BSU Compound, La Trinidad, Benguet
10. Opening of Bids (Checking for completeness of Technical and Financial Proposals)	March 15, 2017 (9:00 am) DOST-CAR, BSU Compound, La Trinidad, Benguet

The BAC will issue to prospective bidders Eligibility Checklist and Sample Forms at the BAC Secretariat DOST-CAR, BSU Compound, La Trinidad, Benguet c/o Ms. Maria Celeste R. Dela Cruz (Tel. Nos. 422-2214 and 422-0979), upon submission of a LOI. Prospective bidders shall submit the Eligibility Requirements to the BAC in sealed envelopes at the said address. They may also obtain the results of the Eligibility Check at the same address.

The BAC will issue Bid Documents only to bidders declared by the BAC to be eligible for the bidding upon payment of a nonrefundable amount of P 500.00 to the DOST-CAR Cashier. Bids shall be submitted to the BAC in sealed envelopes at the above-mentioned address.

The Department of Science and Technology – Cordillera Administrative Region reserves the right to reject any or all bids, declare a Failure of Bidding at any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding. Likewise, the DOST-CAR may accept the offer most advantageous to the government. Further, the DOST-CAR assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:

(SGD)

**NANCY A. BANTOG**

Chairperson, Bids and Awards Committee